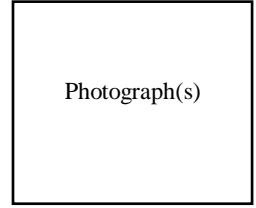


**FORM 9****[See rules 71(2)(b) and 71(6)]****Application for the Grant of Gratuity in respect of a deceased/missing Government Servant**

(To be filled in separately by each claimant and in case the claimant is minor, the form should be filled in by the guardian on his/her behalf. Where there are more than one minor with one guardian for all of them, the guardian should claim gratuity in one Form on their behalf)

**1. Details of deceased/missing Government servant:**

Name		Date of death (DD/MM/YYYY)		Date from which missing (DD/MM/YYYY)	
Office/Department/ Ministry in which the deceased/missing Government servant served last		Date of lodging report with Police (in case of missing Government servant only) (DD/MM/YYYY)		Nationality	

**2. Details of claimants:**

Sl. No.	Name	Date of birth (DD/MM/YYYY)	Aadhaar No.* (Voluntary)	Relationship with deceased/missing Government servant	Postal address	Mobile No.
1.						
2.						
3.						

**3. In case the claimant is/are minor or suffering from disorder or disability of mind, including mental retardation, details of guardian:**

Name	Date of birth (DD/MM/YYYY)	Aadhaar No.* (Voluntary)	Relationship with the minor/mentally disabled	Relationship with the deceased/missing Govt. Servant	Postal address

**4. Details of bank:**

Bank's Name and address of the Bank Branch		A/c No.		IFS Code	
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Place:

Date:

(Signature of the claimant/guardian)

Mobile No.:

**Enclosure:.**

- Death certificate
- Guardianship Certificate/ Indemnity Bond (Format 7) and Date of Birth Certificate in case the claimant is a minor.
- Guardianship Certificate/ nomination and Medical Certificate in case the claimant is mentally disabled.
- Copy of the report lodged with the police. (in the case of missing Government servant only)
- Copy of the report from the police that the Government servant could not be traced so far despite all efforts made (in the case of missing Government servant only)
- Indemnity Bond in Format 8 (in the case of missing Government servant only)

*\*Providing Aadhaar No. is voluntary. However, if it is provided, consent to link it to bank account and also for authentication of identity from UIDAI for pension related purpose only, is presumed.*