



नागालैण्डविश्वविद्यालय

NAGALAND UNIVERSITY

(संसदद्वारापारितअधिनियम1989, क्रमांक35केअंतर्गतस्थापितकेंद्रीयविश्वविद्यालय)
(A Central University established by an Act of Parliament No.35 of 1989)

मुख्यालय : लुमामी, जिला : जुन्हेबोटो (नागालैण्ड), पिनकोड

Hqrs: Lumami, Dist. Zunheboto (Nagaland), Pin Code – 798627

वेबसाइट / Website : www.nagalanduniversity.ac.in

No.NU/ADM/C-31/22-1032

Dated: 2nd June 2023

EXPRESSION OF INTEREST

Nagaland University desires to install Biometric Attendance System in its campuses at Lumami, Meriema, Medziphema and Dimapur. Hence, quotations with detailed report and containing both technical and financial bids are invited from registered and authorised firms/dealers who have successfully supplied, installed and commissioned the equipment in the last 3 (three years).

Interested firms are requested to submit sealed documents duly super-scribed as “**EOI for installation of Biometric Attendance System**” alongwith tender fee (non-refundable) of `1000/- in the form of University Challan/DD in favour of “Nagaland University” to the undersigned on or before 8th June 2023 during office working hours.

No Tender shall be accepted beyond this date and time.

Sd/-

(Dr.

Abemo)

Registrar

No.NU/ADM/C-31/22-1032

Dated: 2nd June 2023

Copy to:

1. The Secy. to Vice-Chancellor, NU, for information of the VC.
2. The Pro-Vice Chancellor, NU, Kohima campus, Meriema, for information.
3. The Pro-Vice Chancellor, NU, SAS, Medziphema campus, for information.
4. The Dean, NU-SET, Dimapur, for information.
5. The Finance Officer, Nagaland University, Lumami, for information.
6. The PA to Registrar, NU, for information.
7. The System Administrator, NU, Lumami, with a request to upload the EOI in the University website.
8. The Editor, Nagaland Post, Dimapur, with a request to publish in the next daily issue (8cm x 5cm). Bills in triplicate should be submitted for payment. It is a one-time publication.
9. The Editor, Arihant Advertising Agency, S.R.C.B. Road, Fancy Bazar, Guwahati-781001, with a request to publish in the Indian Express (Kolkata)(8cm x 5cm). Bills in triplicate should be submitted for payment. It is a one-time publication.
10. Office copy.

EXPRESSION OF INTEREST FOR SUPPLY, INSTALLATION, COMMISSIONING AND MAINTENANCE OF BIOMETRIC ATTENDANCE SYSTEM WITH IN-BUILT TIME AND ATTENDANCE SOFTWARE AT NAGALAND UNIVERSITY

SCOPE OF WORK:

Nagaland University proposed to install bio-metric attendance system for marking the attendance of its employees through finger prints at Nagaland University campuses namely:

i. Lumami ii. Meriema ii. Medziphema iv. Dimapur

1. Supply of Hardware, Software and other essential items, installation, commissioning and maintenance of Biometric Attendance System with in-built time and attendance software.
2. Interested firms should survey the respective campuses and basing on the suitable location, submit tender bids accordingly.

OBJECTIVE & REQUIREMENT

1. The machines should be capable of marking the attendance of the employees based on the figure prints of the concerned employee.
2. The contract includes providing the machines, maintenance, servicing and to provide training to University officials for operating the systems.
3. The machine should be of reputed and tested brand with high configuration and have the adequate storage capacity of prints with battery backup of at least 24 hours and built-in TCP/IP connectivity. It should be sturdy, tamper and water proof and immune to the vagaries of nature, dust etc. Further, it should easily upload and download records of finger prints, data events, time and attendance. The system should have record storage capacity of minimum 6 (six) months.
4. The participating firms should specify details as per quantity worked out based on onsite survey of all campuses with regard to hardware, software, installation, and maintenance, etc. and submit bid documents accordingly.

ELIGIBILITY CRITERION/TERMS & CONDITIONS:

- (i) The tenderer should have experience with Bio-Metric devices installation. (Satisfactory certificate of work undertaken to be enclosed)
- (ii) Bids should be submitted either by Original Equipment Manufacturers (OEMs) or its authorized firm/dealer.
- (iii) Dealership Certificate should be enclosed.
- (iv) Trade Licence should be enclosed.
- (v) GST registration certificate.
- (vi) Tax clearance Certificate.
- (vii) Warranty and servicing period to be specified.
- (viii) EMD of 2% of the total quoted price in the form of Demand Draft should be deposited in favour of Nagaland University.
- (ix) Applicable GST and other charges should be clearly indicated.
- (x) The Rates are **FOR** Nagaland University, Lumami, Meriema, Medziphema and Dimapur.
- (xi) Defective items should be replaced at the cost of the supplier.
- (xii) The University reserves the right to accept or reject the tenders without assigning any reasons thereof and no representation will be accepted.

Term of Payment:

- (i) 100% payment after the selection of firm, issue of work order, receipt, inspection, acceptance, successful installation and commissioning of the equipment.

Note: Offers not agreeing to the above terms are liable for rejection.