



**NAGALAND UNIVERSITY**  
 (A Central University Estd. by the Act of Parliament No. 35 of 1989)  
 HEADQUARTERS-LUMAMI

**ADVISORY TO COLLEGES/ TEACHERS**  
**FOR UNDER GRADUATE ODD SEMESTER ONLINE EXAMINATIONS JANUARY-2021**

A. In view of the schedules/ Programmes for the 1<sup>st</sup>, 3<sup>rd</sup> & 5<sup>th</sup> Semester Examinations, January-2021 being notified vide this office Notification No.NU/EXAM/CONF./C/3-03/2016 dated 10<sup>th</sup> December 2020, the following Advisories are issued to facilitate the smooth conduct of Online exams, evaluation and timely declaration of results.

1. Besides the orders/SOPs of the Central/State governments issued from time to time in view of COVID-19, all colleges must strictly abide by the instructions issued by the Ministry of HRD, GoI Vide OM.F.No 16-16/2020UIA dated 6<sup>th</sup> July 2020 and the UGC Revised Guidelines vide D.O.No. F.1-1/2020 (Secy) dated 6<sup>th</sup> July, 2020 (Copies enclosed) for conduct of examinations.

**2. Evaluation:**

2.1. To Ensure and verify proper evaluation, the University shall exercise the right to initiate random sample checking of evaluated answer scripts. And for purpose of assessing the evaluated answer scripts the college/ institution are requested to submit the details of their online examination system logistics.

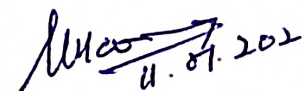
2.2. The principal of all colleges should plan and allot the answer scripts in advance to the teachers for evaluation based on their specialization/expertise on the subjects/papers.

2.3. All teachers must ensure that answer scripts are evaluated objectively. If allotment of marks is found to be unrealistic and excessive, the University reserves the right to re-examine/review that particular paper.

2.4. Teachers should evaluate the answer scripts immediately after the completion of the online examinations and the scripts along with mark books be submitted to the college authority. Teachers may also use Google classroom app to evaluate if they have familiarity with the app.

2.5. The College authority shall ensure to send the soft copy of mark tabulation by Email to the office of the Controller of Examinations, Nagaland University within fifteen (15) days of completion of Examination to the following Email IDs [coe@nagalanduniversity.ac.in](mailto:coe@nagalanduniversity.ac.in) , [drexam@nagalanduniversity.ac.in](mailto:drexam@nagalanduniversity.ac.in) , [nuexams16@gmail.com](mailto:nuexams16@gmail.com) , [abhijit.sdhar@gmail.com](mailto:abhijit.sdhar@gmail.com) . The hard copy of the same should be compulsorily submitted to O/o Controller of Examinations in later dates as and when the situation is feasible.

**3. Declaration of results:** The University shall Endeavour to declare the results at the earliest. Hence all Principals of affiliated colleges should ensure completion of evaluation and submission of Mark Tabulations on time.

  
 (Dr. MAONGSANGBA)  
 Controller of Examinations