

VICE-CHANCELLOR'S AWARD

To recognize and value excellence, consistency, and high level of commitment to the respective occupation, the Hon'ble Vice Chancellor, Nagaland University has instituted the "**VICE-CHANCELLOR'S AWARD**" for Best Teacher, Best Non-teaching Staff, Best Research Scholar, and Best Student. The award shall be presented annually to recognize and honor employees of the above categories.

Modalities & Guidelines:

1. The VC's Annual Award shall be instituted in four (04) categories, viz. Teachers, Non-teaching Staff, Research Scholars, and PG/UG students.
2. The Award shall be for one (01) in each category, from each campus, and shall be presented during the University's Foundation Day every year.
3. The Award shall consist of a fixed Cash Award and a framed Certificate.
4. Eligibility criteria shall be developed separately for each category.
5. Nomination shall be filed by the applicants or filed on his/her behalf by the Deans of Schools/HODs/Supervisors/Controlling Officers in the prescribed format of the respective category.
6. All nominations shall be supported by necessary certifications/documents
7. Only nominations fulfilling the eligibility criteria as mentioned against the respective category shall be screened and shortlisted.
8. All the nominations should come through proper channel, i.e., it should be forwarded through the concerned Deans (through Head of Departments), Supervisors, Registrar (through the Controlling Officers) and Directors of Centers.
9. For verifying and screening the nominations a committee shall be constituted for every campus by the Hon'ble Vice Chancellor.
10. The nominations complete in every respect shall be submitted to the committee of the respective campus.
11. The last date of submission of nominations shall be 06th of August, or the immediate next working day if it falls on a holiday.
12. The Campus committees shall verify, screen, and forward the recommendations of all the categories to the Registrar, through the Pro-Vice Chancellor/Campus in-charge, on or before the 20th of August.
13. All the nominations received shall be submitted to the Vice-Chancellor for approval.
14. In case of a tie in any category, the decision of the Vice-Chancellor shall be final.

Eligibility Criteria:

1. Teachers

- a. The award shall be given to Assistant Professors level.
- b. Must be an outstanding teacher currently working in the University.
- c. Must be a permanent employee: not on probation or on lien.
- d. Must have published a minimum of one (01) paper in Scopus or UGC care listed Journal in the last one (01) year.
- e. Must not have any adverse remark in Service Book for the past two (02) years.
- f. Active involvement in outreach activities shall be an additional consideration.

2. Non-Teaching Staff

- a. The award shall be given to staff of the Section Officer's rank and below.
- b. Must be a permanent employee: not on probation or on lien.
- c. Must have a Biometric attendance of minimum 80 % in the year of assessment.
- d. Must not have availed any kind of leave for more than two (02) consecutive months during the year of assessment. Availed leaves of any kind shall be considered as on duty for the purpose of attendance.
- e. Must not have any adverse remark in Service Book for the past two (02) years.
- f. Must have an APAR with *Very Good* grade in the immediate past year.

3. Research Scholars

- a. The award shall be given to a Research Scholar of any discipline.
- b. Must have a registered footfall in the library duly certified by the DL/AL.
- c. Must have presented a minimum of one (01) paper in any national/international seminar/ workshop/Conference since having registered for Ph.D.
- d. Must have published a minimum of one (01) paper in a reputed Peer-reviewed Journal since having registered for Ph.D.
- e. A brief report (on general conduct, participation in extra-curricular activities such as social, cultural, literary and sports activities) duly signed and forwarded by the Supervisor to be attached along with the nomination.

4. PG/UG Students

- a. The award shall be given to a bachelor's degree (B.Sc. (Agri)/B.Tech.) or master's degree (M.A./M.Com./M.Sc./M.B.A./M.Tech.) student.
- b. Must have a minimum class attendance of 80% in the Academic Year.
- c. Must not have backlog in any previous examination(s).
- d. Must have a minimum SGPA of 6.0 (7.0 for science) in a 10-point scale in the previous exam.
- e. Must have a minimum of 10 registered footfalls in the library duly certified by the DL/AL.
- f. A brief report (on general conduct, participation in extra-curricular activities such as social, cultural, literary and sports activities) duly signed and forwarded by the HoD to be attached along with the nomination.