



NAGALAND UNIVERSITY

(A Central University Estd. by the Act of Parliament No. 35 of 1989)

HEADQUARTERS: LUMAMI

No.NU/ESTT/G-09/2018- 3434

Dated. 12-01-2022.

NOTIFICATION

In pursuance of the Ministry of Education, Office Memorandum No.C-19011/7/2017-Vig.dated, 31st December, 2021 (copy enclosed) regarding submission of Immovable Property Return by the employees of autonomous and subordinate institutes/organizations in the Ministry of Education, all the employees (Group "A" and "B" including faculty) under Nagaland University are hereby requested to furnish the relevant information of the previous year in the proforma latest by 31st January 2022.

Sd/-

Prof. Pardeshi Lal
Vice-Chancellor

Copy to:-

1. The Secretary to V.C., N.U. Lumami for information of V.C.
2. The Pro-Vice Chancellor. N.U., Kohima/ SASRD for information and with a request to circulate within their respective campuses.
3. The Registrar, N.U. Lumami for information.
4. The Dean, SET. N.U. Dimapur for information and circulation.
5. The Controller of Examinations, NU, Lumami for information and circulation.
6. All the Heads of Departments, N.U. Lumami for information and circulation.
7. The Deputy Librarian, N.U. Lumami for information and circulation.
8. The Controlling Officers of the section, N.U. Lumami for information and circulation.
9. The System Administrator, N.U. Lumami with a request to upload in the University website.
10. Guard file.
11. Notice board.
12. Office file.

Utpal Duwarah
12/01/22

(Utpal Duwarah)
Deputy Registrar (Estt)

No. C – 19011/7/2017–Vig.
Government of India
Ministry of Education
Department of Higher Education
Vigilance Section

Shastri Bhawan, New Delhi.
dated the 33rd December, 2021.

OFFICE MEMORANDUM

Sub: Submission of Immovable Property Return by the employees of autonomous and subordinate institutes/organizations in the Ministry of Education - reg.

Rule 18 (1) (ii) of the CCS (Conduct) Rules requires submission of Annual Property Returns by all Group "A" and "B" Officers in respect of immovable property by 31st January of each year. Normally such a provision exists in all organizations even where organizations have their own conduct rules. As per guidelines issued by DOPT vide its Office Memorandum No.11012/11/2007-Estt.A dated 27th September, 2011, vigilance clearance shall be denied to an officer if he fails to submit his annual immovable property return of the previous year by 31st January of the following year, as required under GOI decisions under Rule 18 of the Central Civil Services (Conduct) Rules, 1964.

2. All Institutes/organization are required to circulate guidelines regarding submission of IPR by 31st January. However, it has also come to notice that these guidelines are not circulated by the Institutes. Due to non-circulation of the guidelines by the institutes, officers working in various institutions/organizations under the administrative control of this Ministry do not submit their Annual Immovable Property Return within the prescribed time limit and the concerned organizations are not making any serious effort to issue instructions to their employees in this regard. Often request for vigilance clearance are received from the concerned Bureau without certification of submission of IPR within the prescribed time limit and this results in denial of vigilance clearance.

3. In the recent past, Vigilance Division, MoE had issued directions to all Bureau Heads relating to timely submission of IPR vide OMs dated 13.08.2015, 05.04.2016, 20.06.2017, 21.12.2017, 11.01.2019, 09.01.2020 and 06.01.2021 (copies enclosed).

4. In view of the above, it is requested that following directions may again be circulated to the Institutes/organizations under respective Bureaus for strict compliance:-

- i. All employees including faculty in all centrally funded autonomous institutions and organization under the administrative jurisdiction of this Ministry would be required to submit their Property Return latest by 31st January of the year to the competent authority. The said authority would notify on their website the fact of submission of such Return by the employees.
- ii. Employees who failed to submit the property return within the prescribed time limit would be **denied vigilance clearance for empanelment, deputation and applying to sensitive posts and assignment to training programme (except mandatory training)** as the IPR status of concerned officer needs to be checked for the said purpose(s), in terms of DOP&T's O.M. No.11012/11/2007-Estt.(A) dated 14.12.2007 read with OM of even number dated 27.09.2011.


(Neeta Prasad)

Joint Secretary & Chief Vigilance Officer

To

All Bureau Heads of Department of HE and Deptt. of School Education & Literacy.

IMMOVABLE PROPERTY RETURN FORM

Statement of Immovable Property for the year _____ :

1. Name of the Officer (in full) & service to which the officer belongs :
2. Present post held :
3. Present pay :

Name of District, Sub-division, Taluk. & Village in which property is situated	Name & details of property		Present value*	If not in own name, state in whose name held & his relationship to the Govt. servant	How acquired, whether by purchase, lease, mortgage, inheritance, gift or otherwise, with date of acquisition & name with details of person/persons from whom acquired	Annual income from the property	Remarks
	Housing & other buildings	Lands					
1.	2.	3.	4.	5.	6.	7.	8.

SIGNATURE.....

DATE.....

Inapplicable clause to be struck out

* In case where it is not possible to assess the value accurately the approximate value in relation to present conditions may be included.

*Include short term lease also.

*The wording 'No Change or No Addition or as in previous year' may be avoided and all details filled up.

Note: The declaration form is required to be filled in and submitted by every member of Class I and Class II (Group 'A' and Group 'B') services under Rule 15(3) of the Central Civil Services (Conduct) Rules 1955 (now Rule 18(1) of the CCS(Conduct) Rules, 1964), on the first appointment to the service and thereafter at the interval of every twelve months, giving particulars of all immovable property owned, acquired or inherited by him or held by him on lease or mortgage, either in his own name or in the name of any members of his family or in the name of any other person.