

NAGALAND UNIVERSITY
(A Central University established by the act of Parliament No. 35 of 1989)
School of Agricultural Sciences & Rural Development
Medziphema Campus-797106 (Nagaland)

TERMS & CONDITIONS FOR HIRING OF BUS

1. The vehicle should be deluxe/semi deluxe/general in tip-top condition with minimum 45 seating capacity.
2. Availability of the vehicle must be for 5 days in a week (Monday to Friday). However the same may be required on some Saturdays also which will be informed by our office as and when required.
3. All repair and maintenance, running cost, cost of fuel & lubricant, salaries of drivers, taxes etc. will be borne by the contractor/agency.
4. In the event of repair, an alternative arrangement should be made by the contractor/agency to give uninterrupted service.
5. In the event of any accident, it will be the responsibility of the contractor/agency to deal with the accident related issues and bear all compensation thereupon.
6. Driver and conductor should be technically/medically fit and should possess the proof of the same.
7. Contractor/Agency will be responsible for good conduct of the driver/conductor employed and if at any point of time the driver/conductor is found unsatisfactory, the said driver/conductor shall be withdrawn and an alternative driver/conductor shall be provided.
8. All necessary documents should be available alongwith vehicle/ driver during duty hours.
9. All staff attached with the vehicle will be under the administrative control of university authority during the hiring period.
10. The contract of hiring will be initially for a period of 2 years. During the winter break in December –January and other official holidays, hiring shall be suspended and no charge shall be admissible.
11. The financial bid should be quoted per day basis.
12. Monthly bill should be submitted in duplicate to the authority alongwith the photocopy of Log Book duly signed by the controlling officer and payment will be made on monthly basis.
13. The contract should come into effect from 1st February, 2019.

Documents required to be submitted for establishing the Bidders eligibility and qualification

- (i) Proof of ownership of the vehicle
- (ii) Updated registration papers of the vehicle
- (iii) Updated vehicle insurance copy
- (iv) PUC (Pollution under control) clearance, RTO clearance etc.

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TENDER FORM FOR HIRING OF VEHICLE (BUS)

1. Name of Contractor/Agency :
2. Complete Address :
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3. Contact Number (s) :
4. Fax Number (if any) :
5. Email (if any) :
6. Vehicle Registration No. :
7. Year of purchase of the veh. :
8. Date of registration of the veh. :
9. Seating capacity :
10. Hiring charge per day :

Place:

Date:

Signature of the bidder with seal

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DECLARATION

I,.....hereby declare that I am authorised to sign this document and that

1. All the statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that if at any stage, it is found that any information given in the application is false/incorrect or that our agency does not satisfy the eligible criteria, our candidature/empanelment is liable to be cancelled /terminated
2. I understand that the decisions taken by Nagaland University are final and binding in all matters.
3. I hereby agree to work as per the terms and conditions stipulated by the Nagaland University, SASRD, Medziphema campus.
4. I understand that the Nagaland University, SASRD, Medziphema campus reserves the right to accept and reject the " Expression of Interest" at any time prior to the award of the contract without detailing any specified reasons whatsoever.
5. Further, the University shall be at liberty to terminate the contract at any point of time on account of unsatisfactory service.

Place:

Signature of the bidder with seal

Date: