



**NAGALAND UNIVERSITY**

(A Central University Established by the Act of Parliament NO. 35 of 1989)  
School of Agricultural Sciences & Rural Development  
Medziphema Campus – 797106

NO. NU/SASRD/ADMN-C-18/2014-207

Date. 08/05/2018

**NOTICE INVITING TENDER**

Sealed Rate Quotations are invited from interested registered Firms/ Supplier for finalization of approved rates of Printing & Stationery articles etc for the year 2018-2019 as per annexures enclosed below under the following Terms & Conditions:

1. The Tender should be addressed to the Pro-Vice Chancellor, SASRD, Nagaland University Medziphema and submitted in the prescribed format duly signed and sealed.
2. The quoted rate should be valid for use for a minimum period of 1(one) year from the date of this quotation.
3. The quoted rate should be FOR, SASRD, Nagaland University, Medziphema.
4. The Quotation should specify the GST percentage on each items separately.
5. The Tender should be submitted to the office of the undersigned on or before 30-05-2018 during office hours.
6. Nagaland University SASRD reserved the right to accept or reject any tender without assigning any reason whatsoever.

Sd/-  
(T. LANISOSANG)  
Pro-Vice Chancellor

Copy to:

1. System Administrator, Nagaland University, Lumami with request for Web hosting in the University website.
2. Notice Board
3. Office file

  
Pro-Vice Chancellor

## Annexure – (i) Sport Material

## List of Sports Materials

Sl.NO	Particulars	Brand / Specification	Rate
1	CARROM BOARD SET		
2	CARROM DICE		
3	T.T BOARD		
4	T.T NET		
5	T.T BALL		
6	T.T BAT		
7	CHINESE CHECKER		
8	BADMINTON NET		
9	BADMINTON RACQUET		
10	SHUTTLECOCK		
11	CRICKET KITS SET		
12	CRICKET BALL		
13	CRICKET BAT		
14	PLAYER BOOT		
15	FOOTBALL NET		
16	FOOTBALL		
17	FOOTBALL GLOVES		
18	BASKETBALL BOARD(FIBRE)		
19	BASKETBALL		
20	BASKETBALL NET		
21	VOLLEY BALL		
22	VOLLEY NET		
23	JEVELLINE		
24	DISCUSS THROW		
25	SHOT PUT		
26	CHESS BOARD		
27	LUDO		
28	SCRABBLE		
29	HAND PUMP (BALL)		

## ANNEXURE – II(a)

LIST OF STATIONERY

SL. No.	PARTICULARS OF ITEMS	BRAND	RATE	REMARKS
1	Copier Paper A4 Size	JK		
2	Copier Paper FS Size	JK		
3	Copier Paper A3	JK		
4	Duplicating paper	HPC		
5	Bond Register No. 6	Commander		
6	Bond Register No. 10	Commander		
7	Bond Register No.12	Commander		
8	Bond Register No.16	Commander		
9	Calculator (12 digits)	Citizens		
10	Despatch Register No.16	Commander		
11	Receipt Register No.16	Commander		
12	Gum (500ml)	Kores		
13	Glue Stick	Kores		
14	Correcting Pen (7ml)	Kores		
15	Correcting Fluid (35ml)	Kores		
16	Correcting Pen (7ml) Kores	Kores		
17	Stapler Machine (26/4) "	Kangaroo		
18	Stapler Machine No.10	Kangaroo		
19	Stapler Pin 26/4(Big)	Kores		
20	Stapler Pin No.10(Small)	Kores		
21	Stapler Pin 23/17-H 17mm (5/8)"	Kangaro		
22	Hand Towel (big)	Dunlop		
23	Hand Towel (small)	Dunlop		
24	Toilet Brush	Unique		

25	Paper weight	Barison		
26	Paper Clip	Globe		
27	T.Pin	Oddy		
28	Rubber band			
29	Table Glass 20"x30" mm	Orient		
30	White Board 4"x6" ft	Delhi Made		
31	White Board 3"x4" ft	Delhi Made		
32	Marker	Camlin		
33	File Flag ( big )	Claro		
34	File Flag ( midium )	Claro		
35	File Flag ( Small )	Claro		
36	Highlighter	Luxor		
37	Waste Paper Bin	Kohinoor		
38	Dust Bin (big)			
39	Toilet Paper	Snow Tax		
40	Toilet Soap	Lifebuoy		
41	Single Punching Machine	Kangaroo		
42	Dak File	Jimmy		
43	Ball Pen (Blue)	Cello		
44	Ball Pen (Red)	Cello		
45	Carbon Paper (Blue/Black)	Kores		
46	Steel Scale			
47	Sketch Pen			
48	Plastic Thread			
49	Hard Broom			
50	Soft Broom			
51	Poker			
52	Eraser	Natraj		
53	Pencil	Natraj		

54	Pencil Sharpener	Natraj		
55	Folder File Cover			
56	Peon Book			
57	Cello Tape (Brawn)			
58	Cello Tape (Transparent)			
59	File Tag			
60	Phenyle (500 ml)			
61	Harpic 500-ml Harpic 500 ml			
62	Citronella (500 ml)			
63	Cera Clean (1 Litre.)			
64	Ceiling Brush			
65	Key Locks (50mm) 3 Keys			
66	Scissor			
67	Paper Razor			
68	Toilet Soap			
69	Chalk			
70	Floor Wiper			
71	Folder File Cover			
72	Plastic Bucket			
73	Plastic Mug			
74	Pen Stand			
75	Stamp Pad			
76	Stamp Pad Ink			
77	Odonil freshner			
78	Duster			
79	Thumb pin			

TONERS

SL. No.	PARTICULARS OF ITEMS	BRAND	RATE	REMARKS
1	HP Laser jet 1007			
2	HP Laser jet 1020 Plus			
3	Canon LBP 2900 B			
4	Canon NPG 28			
5	Canon LBP 3000			
6	HP Laser jet P1108			
7	HP Laser jet M1136			
8	Gestetner Copy Master CPMT 15			
9	Gestetner Copy Printer Ink CP 17			
10	HP Color Laser jet CP 6015n			
11	Ricoh Toner MP 6054S			
12	Ricoh Digital B/W MP 5054			
13	Ricoh Digital Colour Copier MPC 2003 SP			
14	Ricoh Toner MP 5002 SP			
15	Ricoh Toner MP 1600 Le			
16	Ricoh Toner - MP 2500E			
17	Ricoh Toner – 1230 D			
18	Ricoh MP 4500 Copier			
19	Ricoh Make Cartridge Toner MP 2501S Black			
20	Printer Cartridge HP 1000			
21	HP Color Laser jet CP 1215			



LIST OF PRINTING MATERIALS

SL. No.	PARTICULARS OF ITEMS	BRAND	RATE	REMARK
1	Letter Head FS Size			
2	Letter Head A4 Size			
3	Letter Head Small Size			
4	Scribbling Pad			
5	Payment Order			
6	NU Contingency Form			
7	Advance Adjustment Form			
8	Imprest Form			
9	Leave Travel Concession Bill Form			
10	GPF Nomination Form			
11	TDA Form			
12	No Due Certificate			
13	Provident Fund Advance Form			
14	Withdrawal Provident Fund Form			
15	Medical Reimbursement Form			
16	GPF Final Withdrawal Form			
17	Muster Roll Bill Form			
18	N.U. Note			
19	Envelope (11x5)"			
20	Envelope (10x8)"			





### Printing Items

<b>Particulars &amp; Specifications</b>	<b>Brand</b>	<b>Rate</b>
Printing of Mid-Term Answer Script 10 Pages		
Printing of End Term Answer Script 12 pages		
Printing of Practical Examination Answer Script 8 pages		
Printing of Additional Answer Script 2 pages		
Printing of Comprehensive Exam Answer Script 6 pages		