



NAGALAND

UNIVERSITY

(A Central University Estd. by the Act of Parliament No. 35 of 1989)

HEADQUARTERS: LUMAMI

No.NU/ESTT/G-09/2018- **7302**

Dated. **26/02/2019.**

NOTIFICATION


In pursuance of the MHRD Office Memorandum No.C-19011/7/2017-Vig.dated, 11th January, 2019 (copy enclosed) regarding submission of Immovable Property Return by the employees of autonomous and subordinate institutes/organizations in the Ministry of HRD, all the employees (Group "A" and "B" including faculty) under Nagaland University are hereby requested to furnish the relevant information in the proforma latest by 31st January of every year.

The controlling officers are requested to circulate the information to all the employees under their respective section/department.

Sd/-
Prof. Pardeshi Lal
Vice-Chancellor

Copy to:-

1. The PRO, V.C. cell, N.U. Lumami for information of V.C.
2. The Pro-Vice Chancellors, N.U. Kohima/ SASRD for information and with a request to circulate within their respective campuses accordingly.
3. The Registrar, N.U. Lumami for information and circulation.
4. The Dean, SET, N.U. Dimapur/ Dean School of Sciences/Dean, School of Social Science/Dean, RDC, N.U. Lumami for information and circulation.
5. All the Heads of Departments, N.U. Lumami for information and circulation.
6. The Finance Officer/Controller of Examinations/Director CDC, N.U. Lumami for information and circulation.
7. The RMO, Health Centre, N.U. Lumami for information and circulation.
8. The Deputy Librarian/ Deputy Director (Sports) i/c, N.U. Lumami for information and circulation.
9. The Deputy Registrar (Acad) /Admn./Examinations/Finance N.U. Lumami for information and circulation.
10. The System Administrator, N.U. Lumami with a request to upload in the University website.
11. The A.R (Est) I & II/ A.R.(SC/ST) cell /TPT i/c /Hindi cell i/c /, N.U. Lumami for information and circulation.
12. Guard file.
13. Notice board.
14. Office file.


(Dr. Abemo) 25-02-19
Registrar

F.No.20-15/2016-Desk-U
Government of India
Ministry of Human Resource Development
Department of Higher Education

Shastri Bhawan, New Delhi
Dated the 21st January, 2019.

To,
The Vice-Chancellors of all Central Universities.

Subject: Submission of Immovable Property Return by the employees of autonomous and subordinate institutes/organizations in the Ministry of HRD.


Sir/Madam,

I am directed to forward herewith a copy of Office Memorandum No. C-19011/7/2017-Vig. dated 11.1.2019 alongwith its enclosures received from Vigilance Section, MHRD on the above cited subject, which is self-explanatory.

2. It is, therefore, requested to bring the aforesaid O.M. to the notice of the officers of your University for strict compliance.

Encl: As above

Yours faithfully,


21/01/2019
(Kumar Kalikanand)

Under Secretary to the Govt. of India

☎: 23383538

Copy to :-

Secretary, UGC for information and necessary action.

15

No.C-19011/7/2017-Vig.
Government of India
Ministry of Human Resource Development
Department of Higher Education
Vigilance Section

Shastri Bhawan, New Delhi.
Dated the 11th January, 2019

OFFICE MEMORANDUM

Sub: Submission of Immovable Property Return by the employees of autonomous and subordinate institutes/organizations in the Ministry of HRD.


Rule 18 (1) (ii) of the CCS (Conduct) Rules requires submission of Annual Property Returns by all Group "A" and "B" Officers in respect of immovable property by 31st January of each year. Normally such a provision exists in all organizations even where organizations have their own conduct rules. As per guidelines issued by DOPT vide its Office Memorandum No.11012/11/2007-Estt.A dated 27th September, 2011, vigilance clearance shall be denied to an officer if he fails to submit his annual immovable property return of the previous year by 31st January of the following year, as required under GOI decisions under Rule 18 of the Central Civil Services (Conduct) Rules, 1964.

2. All Institutes/organization are required to circulate guidelines regarding submission of IPR by 31st January. However, it has also come to notice that these guidelines are not circulated by the Institutes. Due to non-circulation of the guidelines by the institutes, officers working in various institutions/organizations under the administrative control of this Ministry do not submit their Annual Immovable Property Return within the prescribed time limit and the concerned organizations are not making any serious effort to issue instructions to their employees in this regard. Often request for vigilance clearance are received from the concerned Bureau without certification of submission of IPR within the prescribed time limit and this results in denial of vigilance clearance.

3. In the recent past, Vigilance Division has issued directions to all Bureau Heads relating to timely submission of IPR vide OMs dated 13.08.2015, 05.04.2016, 20.06.2017 and 21.12.2017 (copies enclosed)

4. In view of the above, it is requested that following directions may again be circulated to the Institutes/organizations under respective Bureaus for strict compliance:-

- i. All employees including faculty in all centrally funded autonomous institutions and organization under the administrative jurisdiction of this Ministry would be required to submit their Property Return latest by 31st January of the year to the competent authority. The said authority would notify on their website the fact of submission of such Return by the employees.
- ii. Employees who failed to submit the property return within the prescribed time limit would be denied vigilance clearance in terms of DOP&T's O.M. No.11012/11/2007-Estt.(A) dated 14.12.2007 read with OM of even number dated 27.09.2011.


DS (CU-CDN)


(S.S.Sandhu)

Additional Secretary & Chief Vigilance Officer

To
All Bureau Heads in the MHRD

ANNUAL IMMOVABLE PROPERTY RETURN

Statement of immovable property for the year

1. Name of Officer (in full) and service to which the officer belongs _____
2. Present Post held _____
3. Present Pay _____

Name of District, Sub-Division, Taluk and village in which property is situated	Name and details of property	# Present Value	If not in own name state in whose name held and his/her relationship to the Government Servant	How acquired whether by purchases, lease**, mortgage inheritance, gift or otherwise, with date of acquisition and name with details of person/ persons from whom acquired	Annual income from the property	Remarks
	Housing and other buildings					
	Lands					

Signature.....

Date.....

Inapplicable clause to be struck out.

- In case where it is not possible to assess the value accurately the approximate value in relation to present conditions may be indicated.
 - Includes short-term lease also.
 - The wording 'No Change or No addition opt as in previous year' may be avoided and all details filled up.
- Note- The declaration form is required to be filled in and submitted by every member of Class I and Class II (Group 'A' and Group 'B') services under Rule 15(3) of the Central Civil Services (Conduct) Rules 1955(now Rule 18(1) of the CCS(Conduct) Rules, 1964), on the first appointment to the service and thereafter at the interval of every twelve months, giving particulars of all immovable property owned, acquired or inherited by him or held by him on lease or mortgage, either in his own name or in the name of any members of his family or in the name of any other person.