





10. Particulars of journey(s) performed by road between places connected by rail:

| Name of places |    | Class to which entitled | Rail fare |     |
|----------------|----|-------------------------|-----------|-----|
| From           | To |                         | Rs.       | Ps. |
|                |    |                         |           |     |
|                |    |                         |           |     |
|                |    |                         |           |     |
|                |    |                         |           |     |
|                |    |                         |           |     |
|                |    |                         |           |     |
|                |    |                         |           |     |
|                |    |                         |           |     |
|                |    |                         |           |     |

**CERTIFIED THAT-**

1. The information as given above is true to the best of my knowledge and belief;
2. That my husband/wife is not employed in Government service/that my husband/wife is employed in Government service and the concession has not been availed of by him/her separately for himself/herself or for any of the family members for the concerned block of years.....to.....;
3. That my husband/wife for whom LTC is claimed by me is employed in.....(name of the Public Sector Undertaking/Corporation/Autonomous Body, etc.), which provides Leave Travel Concession facilities but he/she has not preferred and will not prefer, any claim in this behalf to his/her employer; and
4. That my husband/wife for whom LTC is claimed by me is not employed in any Public Sector Undertaking/Corporation/Autonomous Body. financed wholly or partly by the Central Government or a Local Body, which provides Leave Travel Concession facilities to its employees and their families.

Date.....

Signature of Government servant

**PART B**

(To be filled in by the Bill Section)

1. The net entitlement on account of leave travel concession works out to Rs.....(Rupees.....) as detailed below:

(a) Railway/Air/Bus/Steamer fare Rs.....

(b) Less Amount of advance drawn vide

Voucher No..... Rs.....

Dated.....

Net Amount Rs.....

2. The expenditure is debitable to.....

Bill Clerk  
(Initial)

Countersigned  
(Signature of Controlling Officer)

Drawing and Disbursing officer  
(Signature)

Certified that necessary entries have been made in the Service Book of  
Shri/Smt./Kum.....

(Signature of the Officer authorized to  
attest entries in the Service Book)